



## **HOT WORK PERMIT – INSTRUCTIONS**

You should use this Hot Work Permit when construction, refurbishment or maintenance work is being undertaken, and you are the individual authorised to issue Hot Work Permits.

Before a Hot Work Permit may be issued, the Checklist needs to be completed by the hot work operative.

1. Complete sections A and B of the Hot Work Permit, and print out a copy for the hot work operative to retain for the duration of the works.
2. When the hot works have been completed and the area inspected, retrieve the operative's printed copy and complete sections C and D. By ticking, you confirm that the specified actions have been taken.

Note: This Hot Work Permit may be printed out if a hard copy is required.