

British Frozen Food Federation

You can be sure it's fresh - if it's frozen



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MINUTES OF THE ANNUAL GENERAL MEETING OF THE FEDERATION HELD AT THE LONDON HILTON, PARK LANE, LONDON ON TUESDAY, 23rd NOVEMBER 2010

Present: Paul Freeston (The Chair – part of the meeting)
Nick Shaw (The Chair – part of the meeting)
Together with representatives of member companies as per the Attendance Register

In Attendance: Brian Young - Director-General
Jenny Mulholland - Auditor to the Federation
Hazel Cranidge - Admin Controller

The meeting observed a minute's silence in memory of the late Paul Clarke of Kent Frozen Foods Ltd. who had been an active and fervent supporter of BFFF and the frozen food industry and who will be sadly missed by all.

1. APOLOGIES

Apologies were received from Alan Marr of Aulds Delicious Desserts Ltd, Duncan Marsh of Bernard Matthews Farms Ltd. and Simon Spence of Heaven Made Foods of Holt Ltd.

2. TO ADOPT THE MINUTES OF THE 2009 ANNUAL GENERAL MEETING

These minutes were proposed as a true record of the proceedings by Ali Hannaford of Paramount 21 Ltd. and seconded by Adrian Whitehead of Brakes. All present were in favour.

3. TO ADOPT THE ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2010

The Federation's Annual Accounts were handed out to those present at the meeting.

Ali Hannaford of Paramount 21 Ltd. proposed that the accounts for the year ended 30th June 2010 be accepted and Peter Day, Honorary Life Member seconded the proposal. All present approved the proposal.

4. ELECTION OF OFFICIALS

Paul Freeston said that it had been his privilege to serve as President. He added that the Federation had gone from strength to strength since Brian Young had picked up the reins as Director-General and this was reflected in the accounts, membership levels and activities such as the promotional programmes. He asked to place on record his thanks to Brian and the team at Long Bennington.

a) Paul Freeston advised that Nick Shaw of Westbridge Foods Ltd. offered himself as President for 2010/2011 and proposed that he be elected. Ali Hannaford seconded the proposal and all present approved.

Contd.

Nick Shaw advised that his first duty was to thank Paul Freeston for his time as President and to present him with a Past President badge.

Nick also presented Stephen Waugh of Ardo UK Ltd. with his Past President badge.

5. ELECTION OF THE TECHNICAL AND LEGISLATIVE COMMITTEE

a) Nick Shaw reported that the following Committee members offered themselves for re-election to the Technical & Legislative Committee for 2010/2011 being:

NAME	COMPANY
Bill Ashwick	Cargill Meats Europe
Vince Craig	c/o McEvoy Foods International Ltd.
Martin Forsyth	3663
Brennan Green	Paramount 21 Ltd.
Emma Meredith	Iceland Foods Ltd.
Gerry Thomas	Brakes
Bill Wadsworth	Greggs Plc
Janet Williams	Kent Frozen Foods Ltd.

Ali Hannaford of Paramount 21 Ltd. proposed that the above committee members be re-elected 'en-bloc' and Peter Allan of Cargill Meats Europe seconded the proposal. All present were in favour.

b) Nick Shaw advised that the following Committee members had been co-opted since the last Annual General Meeting and were seeking election:

NAME	COMPANY
Wesley Ap-Carreg	The Authentic Food Company Ltd.
Amira Procter	Asda Stores Ltd.

Paul Murray of Lyons Seafoods Ltd. proposed that the above committee members be elected and Ian Crawford of 3663 seconded the proposal. All present were in favour.

6. APPOINTMENT OF AUDITORS

Ali Hannaford of Paramount 21 Ltd. proposed that Smethurst and Buckton be re-elected as the Federation's Auditors for the year 2010/2011 and Peter Day, Honorary Life Member seconded the proposal. All present were in favour.

7. ELECTION OF THE AUDIT COMMITTEE

The following current members of the Audit Committee offered themselves for re-election at the Annual General Meeting being:

NAME	COMPANY
Ali Hannaford	Paramount 21 Ltd.
Alastair Salvesen	Dawnfresh Seafoods Ltd.
Peter Day	BFFF Honorary Life Member

Alison Hannaford offered herself as Chairman of the Audit Committee for the year 2010/2011.

Vanessa Lewis of Summit Foods Ltd. proposed that the Audit Committee members be re-elected and that Alison Hannaford be re-elected as Chairman. Stephen Waugh of Ardo UK Ltd. seconded the proposal and all present were in favour.

8. PROPOSAL FOR AMENDMENT TO RULES

a) Rule 7 – Executive Council

Nick Shaw advised that it was proposed to amend the following sentence from rule 7 so that BFFF is able, in the future, to allow the development of appropriate individuals:

Original Text

“The Executive Council shall not contain more than one representative of the same member company.”

Amended Text

'Each sector committee shall not contain more than one representative of the same member company. If more than one representative, duly elected, is eligible to sit on the Executive Council then that member company shall only be entitled to one vote if a vote is required for any item'

Vanessa Lewis of Summit Foods Ltd. proposed that the rule change be adopted and Peter Day, Honorary Life Member seconded the proposal. All present were in favour.

9. ANY OTHER BUSINESS

Nick Shaw thanked all committee members for their time and input which is valued and much appreciated. He also thanked Peter Allan for taking on the Chair of the PIB Committee at short notice and gave his thanks to Brian and the team at Long Bennington. He added that he looked forward to lots of new and exciting activities throughout 2011.

There being no further business, the meeting closed at 11.20 am