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**Minutes Of The Annual General Meeting Of The Federation  
Held at the Hilton on Park Lane, London  
On Tuesday, 26<sup>th</sup> November 2013**

**Present:** Peter Allan (The Chair)  
Together with representatives of member companies as per the Attendance Register

**In Attendance:** Brian Young Director-General  
Jenny Mulholland Auditor to the Federation  
Emma Cranidge Financial Controller  
Hazel Cranidge Admin Controller

#### **1. APOLOGIES**

Apologies were received from Chris Binge of Fairway Foodservice Plc, Simon Clarke of Young's Seafood Ltd, Coral Rose of The Country Range Group Ltd, Stephen Waugh of Ardo UK Ltd and Robert Whittle of Pidy Ltd.

#### **2. TO ADOPT THE MINUTES OF THE 2012 ANNUAL GENERAL MEETING**

These minutes were proposed as a true record of the proceedings by Vanessa Lewis of Summit Foods Ltd and seconded by Alastair Salvesen of Dawnfresh Seafoods Ltd. All present were in favour.

#### **3. TO ADOPT THE ACCOUNTS FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2013**

The Federation's Annual Accounts were handed out to those present at the meeting. Ian Stone of apetito Ltd proposed that the accounts for the year ended 30<sup>th</sup> June 2013 be adopted and Bill Wadsworth of Greggs Plc seconded the proposal. All present approved the proposal.

#### **4. ELECTION OF OFFICIALS**

a) Brian Young advised that Peter Allan of Cargill Meats Europe offered himself for election as President for 2013/2014. On behalf of the industry, and as a past president, Alastair Salvesen of Dawnfresh Seafoods proposed that Peter Allan be elected President and all were in favour.

Contd.

## 5. ELECTION OF THE TECHNICAL AND LEGISLATIVE COMMITTEE

a) Peter Allan advised that the following current members of the Technical and Legislative Committee offered themselves for re-election by the Annual General Meeting.

<u>NAME</u>	<u>COMPANY</u>
Wesley Ap-Carreg	The Authentic Food Company Ltd
Reshima Bungar	Wrights
Vince Craig	c/o McEvoy Foods International Ltd
Martin Forsyth	3663
Ken Glauch	Booker Ltd
David Graham	Iglo Foods Group Ltd
Brennan Green	Paramount 21 Ltd
Brendan McIntyre	Atlantic Foods Group
Emma Meredith	Iceland Foods Ltd
Iain Mortimer	apetito Ltd
Philip Proud	Cargill Meats Europe
Beatrice Schwencke	Freiberger Lebensmittel GmbH & Co
Melanie Steele	Asda Stores Ltd
Gerry Thomas	Brakes
Bill Wadsworth	Greggs Plc
Janet Williams	Kent Frozen Foods Ltd

Adrian Whitehead of Brakes proposed that such persons of proven calibre who have already served the Federation should be elected "en-bloc" and Alastair Salvesen of Dawnfresh Seafoods Ltd seconded the proposal. All present were in favour.

## 6. APPOINTMENT OF AUDITORS

Vanessa Lewis of Summit Foods Ltd proposed that Smethurst and Buckton be re-elected as the Federation's Auditors for the year 2013/2014 and Nigel O'Donnell of Meadow Vale Food Group seconded the proposal. All present were in favour.

## 7. ELECTION OF THE AUDIT COMMITTEE

The following current members of the Audit Committee offered themselves for re-election at the Annual General Meeting being:

<b>NAME</b>	<b>COMPANY</b>
Alison Hannaford	Paramount 21 Ltd.
Alastair Salvesen	Dawnfresh Seafoods Ltd.
Peter Day	BFFF Honorary Life Member

Peter Allan informed the meeting that Alison Hannaford offered herself as Chairman of the Audit Committee for the year 2013/2014.

Mark Bailey of Booker Ltd proposed that the Audit Committee members be re-elected and that Alison Hannaford be re-elected as Chairman. Ian Stone of apetito seconded the proposal and all present were in favour.

## **8. ANY OTHER BUSINESS**

Peter Allan took the opportunity to express, on behalf of all of the members, our great appreciation for the terrific job that Nick Shaw has done as President of BFFF during the last three years. Peter added that his contribution had been invaluable and his commitment to our members' interests exemplary.

Peter Allan thanked all committee members for their time and input which is valued and much appreciated. He advised that, as has been mentioned, BFFF will be making some changes to our committees over the coming months and we will ensure that members are fully briefed as we go along. Our objective is to ensure that all our members are fully represented and able to access all the benefits that BFFF offers.

Peter finished by saying that he was delighted and proud to be elected as the President of your Federation and he will do his utmost to serve the Federation to the best of his ability.

There being no further business, the meeting closed at 11.10 am