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**Minutes of the General Meeting of BFFF held at the
Deincourt Hotel, Newark, Notts on Wednesday 14th May 2014**

Present: Brian Young (The Chair)
Together with representatives of member companies as per the Attendance Register

In Attendance: Emma Cranidge Financial Controller
Hazel Cranidge Admin Controller

Brian chaired the meeting in the absence of the President, who was currently out of the country on business.

1. APOLOGIES

Apologies were received from Peter Allan of Cargill Meats Europe, Mark Bailey of Booker Ltd., Ali Hannaford of Paramount 21 Ltd., Richard Harrow of Freiberger UK Ltd., Martin McIlroy of Daregal Gourmet Ltd., Nicola Mills of Bar & Restaurant Foods Ltd., Bill Wadsworth of Greggs Plc and James Watson of Aunt Bessie's Ltd.

2. BACKGROUND

Brian advised that the governance of BFFF had been the same for the last 25 years and over recent years the governance on how to run businesses and committees had changed. A new five year plan had been introduced so that BFFF could run as a modern Trade Association going forward.

The members had been consulted with on all proposed changes, the most significant change being that the PIB Committee and WD Committee will no longer continue in the current format but will be replaced by industry forums twice a year. The other significant change is that Executive Council will now become a Board of Directors.

In order to make the changes a new set of Articles of Association and Rules had to be produced. The Articles of Association had now become a standard set of Articles and the Rules were a working document for the running of groups and Committees, as well as detailing the classes and subscriptions for membership.

3. TO ADOPT THE ARTICLES OF ASSOCIATION & RULES

Brian asked for a show of hands of those in attendance who voted for the new Articles of Association and Rules. All in present were in favour, which totalled 15 votes. 59 proxy votes in favour of the changes had also been received at the BFFF office. The total votes in favour was 74. There were no votes against the proposal. As more than 75% of the votes received were in favour of the proposal, the General Meeting agreed to adopt the new Articles of Association and new Rules for BFFF.