

6th November 2024

To: All Voting Members

BFFF ANNUAL GENERAL MEETING AGENDA

The Annual General Meeting of the British Frozen Food Federation (“the Company”) will be held on Teams at 10.00am on Wednesday 13th November 2024 for the following purposes:

1. To consider and if appropriate, approve the Minutes of the 2023 AGM
2. To consider and if appropriate, approve the Chief Executive & Chairman’s Report
3. To consider and if appropriate, approve the Accounts for the year ended 30th June 2024
4. To consider and if appropriate, approve the appointment of the Board of Directors as follows:
 - 4.1 The following Directors automatically retain their position on the Board and will continue to serve for 2024/25:
 - **Producer/Importer/Broker Representatives:**
Karen McQuade, The UK Foodhall Ltd.
Shaun Smith, Birds Eye Ltd
Martin McIlroy, Daregal Gourmet Ltd
Paul Weatherby, Crop’s Foods Ltd
 - **Retailer Representative:**
Richard Pike, COOKIt is proposed to elect the above 5 Directors en bloc.
 - 4.2 The following Director is seeking re-election for 2024/25:
 - **Wholesaler Representative:**
Ashley Hopwell, Hopwells LtdIt is proposed to elect the above Director.
 - 4.3 The following candidates, having been formally proposed and seconded, are seeking election:
 - **Retailer Representative:**
Gareth Thomas, Iceland (co-opted during the year)
Rebecca Stanton, Wm Morrisons Supermarkets Ltd

- **Producer/Importer/Broker Representatives:**

Timothy Rose, Three Oceans Fish Co Ltd

- **Wholesaler Representatives:**

David Cole, Sysco GB

It is proposed to elect the above 4 candidates en bloc.

5. To approve the appointment of the President as follows:
Ian Stone will stand down as President and Chair of the Board with immediate effect. The Board propose that Karen McQuade of The UK Foodhall Ltd be appointed as the President and Chair of the Board from the date of this meeting.
6. To appoint Smethurst & Co as the Company's auditors from the conclusion of the meeting to the end of the next period as per section 485 of the Companies Act 2006, at a remuneration to be determined by the directors.
7. To consider and if appropriate, approve the appointment of the Audit Committee for 2024/25:
Christian Ardern, Nomad Foods
Ali Hannaford, Paramount 21 Ltd
Cameron Javaherian, Vertex Pharmaceuticals (Independent Member)

By order of the Board



Rupert Ashby
Chief Executive